

## PRIVACY POLICY

### **Effective Date: September 2025**

Rigsis Energi Indonesia ("we," "our," or "us"), an integrated ISO 45001 and 9001 consulting company, respects your privacy and is committed to protecting your personal information. This Privacy Policy explains how we collect, use, and safeguard the data you provide to us through our LinkedIn Lead Generation forms and other communication channels.

#### **1. Information We Collect**

When you submit a form, we may collect the following information:

- Name
- Company name
- Job title or role
- Email address
- Phone number (if provided)
- Any additional information you choose to share

#### **2. How We Use Your Information**

We use your information to:

- Respond to your inquiries and provide requested information about our services.
- Share relevant updates, proposals, or invitations related to Rigsis projects and activities.
- Improve our communication and customer experience.

We do **not sell, rent, or trade** your personal information to any third parties.

#### **3. Data Protection and Retention**

We store your information securely and retain it only as long as necessary for the purposes stated above or as required by law.

#### **4. Your Rights**

You may request access, correction, or deletion of your personal data at any time by contacting us at email: [info@rigsis.com](mailto:info@rigsis.com)

#### **5. Updates to This Policy**

We may update this Privacy Policy from time to time. Any changes will be posted on this page with the revised date.

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**Contact Us**

If you have questions or concerns about this Privacy Policy, please contact: [info@rigsis.com](mailto:info@rigsis.com)